

~TO ALL PROSPECTIVE TENANTS~

When submitting your application we require 100 points of documentation

THIS INFORMATION MUST ALREADY BE PHOTOCOPIED

*Copies of your Payslips and Rental Ledger are essential and must be included in the 100 points

PRIMARY IDENTIFICATION – Must contain photo ID
30 POINTS EACH
Australian Passport
Passport issued by another country
Australian Drivers Licence
Proof of Age card
Payslip
Rental Ledger
SECONDARY IDENTIFICATION
20 POINTS EACH
Birth Certificate (Original or extract)
Australian Citizenship Certificate
ATO Tax return
Australian Bank or Credit Union Account Statement (not an ATM slip)
Medicare Card
Credit Card
Bank ATM Card
Council Rate notice
SUPPLEMENTARY IDENTIFICATION
10 POINTS EACH
Gas/Electricity Bill
Telephone Bill
Vehicle Registration Certificate
Private Healthcare card
Degree, Diploma or TAFE Certificate
Employer/Security photo ID
Marriage Certificate
OSR Land Tax assessment notice

*** If you are Self Employed please provide the name and contact number of your accountant.**

Please note: If we do not receive 100 Points of documentation there will be a delay in processing your application.